

Technical Consultant



Department:	Existing Dwellings Team
Location:	Lutterworth
Hours:	Part Time
Start:	ASAP
Reporting to:	Existing Dwellings Manager
Salary:	£28,000 - £29,000 FTE

About the Role

Elmhurst leads the way as the UK's largest training and accreditation provider for Energy Assessors. Due to our continued success, we are currently seeking a new team member to join our DEA (Existing Dwelling) technical department. Based at our Lutterworth office, with possible opportunities for hybrid working for part of the week.

Key Responsibilities

The role will include working within our Existing Dwellings support team offering Introductory Level 3 Domestic Energy Assessor Training to new delegates as well as continued professional Development courses to our New and Existing members. This will be balanced alongside working with the support team to offer high levels of customer service support to our members through the provision of writing technical material and offering telephone and email support.

About you

People are what make Elmhurst great. It is the drive and commitment of our people that creates our success, which is why we focus on recruiting and developing the best talent.

We are seeking an individual who possesses a strong 'Can-Do' attitude, willing to go the extra mile to provide a positive customer experience.

Our Ideal candidate will have:

- ✓ Domestic Energy Assessor Level 3 Qualified with minimum of 2 years' experience.
- ✓ The ability to provide high levels of customer service in a busy environment
- ✓ The role is technical so requires good attention to detail and the ability to perform calculations.
- ✓ An excellent communication style for Face to Face, verbal and written correspondence
- ✓ The ability to maintain good working relationships in a team environment
- ✓ You should be comfortable working in an environment where IT is an important tool for our business.

Preferred (but not essential) skills and qualifications:

- ✓ You may have working experience in the built environment industry and be keen to receive full accredited training in Energy Assessment as a future career.
- ✓ You may have a background providing telephone and customer support in another industry
- ✓ You may have an interest in renewable energies and/or sustainable buildings

Application process

- Our preferred application route is through our careers page on our website.
- Alternatively you can send your CV with introduction to hr@elmhurstenergy.co.uk



First Stage

We like to start with an initial 10 to 15 minute telephone conversation. This will cover the basics and make sure the role is what you are looking for and is worth pursuing further for both of us.



Interview

Successful candidates will then be invited to attend an interview. We prefer this to be in person at our Lutterworth office.

Benefits

As well as being part of a great team, here are some of the other great benefits of being a part of the Elmhurst team.



Competitive Salary

Opportunities for growth in pay and company bonus



Health & Wellbeing

Private medical cover and BUPA cash plan available



Development Opportunities

We invest in training to help our people develop and grow



Flexible Working

We have adapted to hybrid working (dependant upon role)



Holiday Purchase

Opportunity to purchase holidays in addition to our 25 days



Social Events

Our social committee arranges regular team activities